

**Southwest Virginia Solid Waste Management Association**

**April 12, 2017**

**Attendance:**

**Teresa Sweeney**

**Brandon King**

**Jenny Johnson**

**Sheldon Cash**

**Joe Benedetto**

**Sandy Warner**

Teresa called the meeting to order and reported that the meeting with Julie last month went well. Teresa expressed her appreciation for everything that Julie does to support our Association. A discussion ensued regarding updating the website. An employee within Julie's office is available to assist with the updating (for a fee, to be determined). Julie suggested needed examples. Teresa asked Board members to research various organizations that have 'good' websites and send examples. Teresa asked that everyone send to Vicki (as Secretary) and then Vicki will assemble for distribution to Julie.

**Approval of Minutes:** The minutes from the last meeting held on March 8<sup>th</sup> meeting were approved. **Approved as presented. Motion by Joe, seconded by Sheldon. Motion passed by acclamation.**

**Treasurer's Report:** Sandy provided the Treasurer's Report:

Checking:       \$22,807.29

CD:               \$13,786.01

Paypal:         \$2,307.13

**Approved as presented. Motion by Jenny, Seconded by Brandon. Motion passed by acclamation.**

Sandy updated the Board as to changing the tax status of the organization. At the next meeting on May 10<sup>th</sup>, a lawyer and an accountant will be in attendance to discuss.

Sandy provided an update on behalf of the Budget Committee. In general, we make about \$5,000 per conference. The Budget Committee recommended setting up a budget for the annual conference that will prevent individual line item approvals, such as door prizes, etc. There was a consensus of the group that any overages within individual items be addressed by the Board. A discussion ensued regarding how to set the budgets for the quarterly meetings.

**Jenny made a motion to adopt the presented budget as a working budget with two changes increasing the quarterly meeting line item by \$1,000 from \$3,550 to \$4,550, and an additional**

**\$1,000 for the tax prep line item which takes that line from \$0 to \$1,000. Seconded by Sandy. Motion passed by acclamation.**

**Education Grant Committee Update:**

Brandon reported that he has two education grant applications. The deadline is May 1. Jenny suggested sending out an additional reminder of the deadline. Brandon will reach out to Julie to send the reminder out.

**Membership Committee Update:**

Teresa reported that Jason Foley representing the Membership Committee is soliciting input as to any possible changes that may be necessary to gain additional members. Board members should contact Jason directly with any feedback.

**Legislative Committee Update:**

Jenny gave an update for the Legislative Committee regarding the new Landfill Gas Guidance Document from the DEQ. She is working with Tim Torrez to have a consistent voice from SWANA, SVSWMA, and VWIA. Comments are due by April 28<sup>th</sup>. Jenny hopes to have draft comments for the Board to review by April 21<sup>st</sup>.

**Conference Update:**

Brandon discussed the conference. Sandy suggested that the Crooked Road Visitor's Center may be an option for a tour since the Southwest Virginia Higher Education Center isn't available. The Committee is looking at the Abingdon Winery as a possible tour option. Two tours are needed to fill the 3:00 to 4:30 time slots. Speaker work is still continuing. Joe is working on a spreadsheet with the conference schedule. Five speakers are confirmed and ideas for the remaining six are in place.

Need additional vendors/sponsors. Sheldon will work with Kristy Hooper on specific ideas. Joe has some suggestions and will email to Sheldon. A discussion ensued regarding various sponsor opportunities and different costs for the location of vendor booths. This will all be communicated with the Board at the May meeting for approval.

**June Quarterly Meeting Update:** Roanoke Cement Tour. We will meet at the Kroger parking lot that is near the Three Lil' Pigs in Daleville. Jenny is coordinating the bus schedule. The notice going out to members will need to be very clear as to the timeframe.

**Joe made a motion to adjourn. Second by Jenny. Passed by acclamation.**