

**SVSWMA Board Meeting Minutes  
November 15, 2013**

**Board Members Present:**

Nancy Duval, Teresa Sweeney, Sheldon Cash, Jenny Johnson, Joe Levine  
Andrea Arredondo (by telephone)

**Board Members Absent:**

C.M. Boggs, Ed Hacker, Jeff Blevins

**Old Business:**

**Approval of Minutes**

Ms. Duval moved to approve the prior Board meeting minutes for July 10 and September 11, 2013, seconded by Ms. Johnson, and carried by unanimous voice vote.

**Treasurer's Report**

Mr. Cash gave the profit and loss report for the 2013 Annual Conference. The Association netted \$1,312.18 from golf and \$4,029 from the conference. All conference attendees and exhibitors have paid. The financials as of the end of October 2013 were reported as \$21,971.72 in the checking account and \$13,623.19 in the cd. Taxes were filed and none were owed by the Association. The Association maintains a credit balance in the amount of \$210 with the IRS. Ms. Duval moved to approve the treasurer's report, seconded by Mr. Levine, and carried by unanimous voice vote.

**New Business:**

**NRV PDC**

Identified the following items to be discussed with the PDC:

- Membership renewal notices
- Online registration and payment
- Certificate (education credits) storage

**December 2013 Member Meeting**

The meeting will be held in Wytheville on December 11, 2013. Ms. Sweeney presented a budget for catering with Cathy's Custom Catering for 70 people as \$1,200. Mr. Cash moved to approve the budget, Ms. Duval seconded the motion, and it was carried by unanimous voice vote.

Ms. Sweeney made the motion for a budget of \$500 for door prizes. Mr. Cash seconded the motion, and it was carried by unanimous voice vote.

Election of three Board members will be conducted at this meeting. Ms. Sweeney made the motion that the following people be added to the ballot:

- Sandy Warner
- Brandon King
- Lester Burgess
- Vicki Esposito

- Jeremy Garrett.

Ms. Johnson seconded the motion, which was carried by unanimous voice vote.

### **By-Laws**

On behalf of the By-Laws Committee, Ms. Arredondo requested clarification from the Board concerning specific goals of changes to the By-Laws. The Board identified why changes to the By-Laws are desired:

- Simplify membership to one fee and one type of membership
- Define process for filling absence caused by Board member leaving his position

The Board discussed the following questions/topics:

- Number of Board members (9) and Officers (4)
- How Officers are elected
- Rotation of Officer positions among Board members
- Present a package to each Board member at end of December election
- Voting by Board members (via email or telephone)
- Are term limits necessary?
- Lifetime membership

The following decisions were made:

- Revise the By-Laws one topic at a time.
- The first topic will be simplifying the membership type and fee.

The Board also discussed what the Association needed to do to survive and grow as an Association. The Board determined that changes to the By-Laws were not required at this time to address adapting to a wider audience of members. Rather, changes in the educational program and the topics covered could be a means of adapting to the needs of a wider audience of members.

### **December Board Meeting**

Ms. Arredondo stated the next Board meeting will be on December 11, 2013, at the Wytheville Meeting Center.

### **ADJOURNMENT**

With no further business Ms. Arredondo motioned to adjourn the board meeting, seconded by Ms. Sweeney, and carried by unanimous voice vote.