

SVSWMA Board Meeting Minutes

November 14, 2018

Roanoke Valley Resource Authority Conference Room

Board Members Present:

Teresa Sweeney, Sandy Warner, Joe Benedetto, Mike Martin, Sheldon Cash, Brandon King

Board Members Absent:

Jenny Johnson, Robert Waschler, Vicki Esposito

Minutes

Mr. King made a motion to approve the October 10, 2018 minutes as presented. The motion passed by a unanimous voice vote.

Treasurer's Report

The checking account financials as of November 14, 2018 were reported by Ms. Warner as

1. \$25,842.15 – Checking
2. \$25,000.00 – CD
3. \$4,158.50 – PayPal

Mr. Cash made a motion to approve the Treasurer's Report as presented. The motion passed by a unanimous voice vote.

Ms. Warner reported that the new 2-year CD is in place with a \$25,000 balance. The interest rate is better than we've had for many years.

Mrs. Sweeney inquired whether there are any remaining conference revenues that have not been received. Ms. Warner reported that all vendors, sponsors, and attendees have paid their appropriate balances.

A discussion ensued regarding the outstanding financial health of the organization.

Ms. Warner reported that she is in receipt of a letter from the IRS asking for additional organization information. Ms. Warner has reached out to our accountant. The accountant stated that this is likely just a procedural issue with the IRS since the organization is a newly established 501 c3. Ms. Warner reached out by phone to the IRS but has not received a return phone call.

Ms. Warner is working on obtaining a second debit card for use by the President in the absence of the Treasurer.

Mr. Cash suggested that the organization research the suitability of obtaining a liability insurance coverage policy. Ms. Warner is going to reach out to legal contacts within her organization for feedback on types and amounts of coverage that would be necessary.

A discussion ensued regarding the need for additional photographs for the organization. The consensus of the group was to ask if any members might be interested in performing this task at our upcoming December meeting. There is a possibility that conference registration fees, etc. could be reduced for agreeing to serve as our photographer.

Mr. Benedetto has researched drop-box storage options for organization files. There are two options available a 'free' option and a 'cost' option. The consensus of the group is to keep the 'free' option with a later transition to the 'cost' option if the price is warranted based upon the use. Ms. Warner is going to reach out to the PDC to discuss whether the existing WordPress account for the website can also be used as a storage location.

December Meeting

Leslie Beckwith and Justin Williams from DEQ are confirmed for our upcoming December 12th meeting in Wytheville at 10:00 a.m. They will be discussing long term recycling markets needs and what industry stakeholders would like to see.

Elections will be held at the December meeting. Teresa Sweeney, Brandon King, and Joe Benedetto have expiring terms. Mrs. Sweeney and Mr. King will reach out to see if there are additional interested individuals. Mr. Cash pointed out that there are always opportunities within the organization to become more involved, particularly through our various Committees.

2019 Conference

The Board discussed very preliminary thoughts on the 2019 conference. Given the fact that this is the 35th annual conference the consensus of the Board is to "think outside the box" with a potentially different format, location, etc.

Next Meeting

The next Board meeting will be held prior to the quarterly meeting. We will meet at 8:30 a.m. on December 12th in Wytheville.

Adjournment

With no further business to discuss, Mr. Martin made a motion to adjourn the Board meeting.