

**SVSWMA Board Meeting Minutes
November 13, 2019**

Board Members Present:

Joe Benedetto, Jenny Johnson, Sheldon Cash, Teresa Sweeney, Sandy Warner, Vicki Esposito,

Board Members Absent:

Brandon King, Mike Martin, Robert Waschler

SVSWMA Members Present

JP Verheul

Old Business:

Approval of Minutes

Ms. Esposito moved to approve both the minutes of the October 9, 2019, Board meeting, seconded by Mr. Benedetto, and carried by unanimous voice vote.

Treasurer's Report

Mr. Cash reported the financials as of November 13, 2019, as \$29,738.42 in the checking account, \$25,593.86 in the cd, and \$48.25 in PayPal. Mr. Cash reported that there is one more year left on the CD. Ms. Warner moved to approve the Treasurer's report, seconded by Mr. Benedetto, and carried by unanimous voice vote.

Old Business:

Bylaws

Ms. Warner checked with CHA in-house legal counsel to determine next steps to update our Bylaws changing the fiscal year to coincide with annual calendar. She reported that we need to notify IRS about changes to By-Laws (FY change) since we are a nonprofit. Do not need to notify SCC in VA (only changes to Articles of Incorporation).

When taxes were filed, we self-terminated ourselves and changed our fiscal year to end on May 31. Ms. Warner discussed this with IRS, and we are back in good standing. She wrote letter to IRS re: FY end change to December 31.

Committee Reports

Membership

All memberships expire December 31.

Nominating

Ms. Esposito will send email to members for nominations/interest to serve as Board Member with response due December 2.

Legislative

No update.

Scholarship

No update

2020 Annual Conference

At Hilton in Bristol, due to R&R and race, our normal time would not work. Sep 21st as a start date will work.

Natural Bridge Hotel contacted Ms. Sweeney to visit to see what they have to offer. They have 152 rooms.

Mr. Verheul left a message at the Omni in Charlottesville.

New Business:

December Program

We have contract for the meeting space in Wytheville as well as catering. We will remind members of the new policy of paying a \$100 fee for each re-issuance of a CEU certificate. Door prizes budget for the meeting was set at \$500.

Elections

Ms. Johnson will be coordinating printing of ballots.

Dropbox

Mr. Benedetto and Ms. Johnson will consolidate and reorganize the two dropbox folders.

Pictures

Ms. Sweeney will work on organizing photos.

Webpage

Ms. Johnson will work on identifying webpage updates. Updated By-laws need to be included.

January Retreat

Will be on January 9, 2020.

Next Meeting

Our next meeting will be on December 11 at Wytheville.

ADJOURNMENT

With no further business, Mr. Cash motioned to adjourn the board meeting, seconded by Mr. Benedetto, and carried by unanimous voice vote.